



CAREER OPPORTUNITY

The Jamaica Cultural Development Commission (JCDC) a Statutory Body within the Ministry of Culture, Gender, Entertainment and Sport with a mission to influence national development positively, by creating opportunities that unearth, develop, preserve and promote the creative talents and cultural expressions of the Jamaican people, through a professional and dynamic team; hereby invites applications from suitably qualified persons to fill the position of:

Watchman (Level 1)

Under the directive of the Property and Asset Manager, the Watchman's responsibility is to ensure that the life and property of all internal and external customers doing business with the Jamaica Cultural Development Commission is safe and also ensure the JCDC compounds are safe and secure.

Core Functions

- To ensure the safety of all staff and visitors
- To secure the premises
- To ensure the correct parking of vehicle
- Screen and direct guest on entering the compound
- Make periodic checks around the premises
- Ensure that the equipment and lights are turned off

Qualifications & Experience

- Secondary level education
- Good oral and written communication skills
- Valid Police Record
- Minimum of three (3) years work experience

Compensation Package

- Salary: \$508,820.00 – \$604,827.00 per annum
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Suitable applicants should submit an application letter with detailed resume no later than:
Thursday, September 14, 2017 to:

The Director of HRMD&A

Email: jcdccaropps@gmail.com

Subject: Watchman

Thank you for your interest in this position, however, only shortlisted candidates will be contacted.